

Prepared as per the UGC direction D.O.No. F.1-1/2013(PG) Dated 5th February, 2019

## STUDENTS' GRIEVANCE REDRESSAL MECHANISM

## **Attention Dear Students!**

If You find the following has occurred you may please contact the numbers given below.

- (i) Making admission contrary to merit determined in accordance with the declared admission policy of the institute;
- (ii) Irregularity in the admission process adopted by the institute;
- (iii) Refusing admission in accordance with the declared admission policy of the institute;
- (iv) Non publication of prospectus, as specified;
- (v) Publishing any information in the prospectus, which is false or misleading, and not based on facts;
- (vi) Withhold or refuse to return any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such institution, with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which such person does not intend to pursue;
- (vii) Demand of money in excess of that specified in the declared admission policy or approved by the competent authority to be charged by such institution;
- (viii) Breach of the policy for reservation in admission as may be applicable;
- (ix) Complaints, or alleged discrimination of students, from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minority or Disabled categories;
- (x) Non payment or delay in payment of scholarships to any student that such institution is committed, under the conditions imposed by University Grants Commission, or by any other authority;
- (xi) Delay in conduct of examinations or declaration of results beyond that specified in the academic calendar;
- (xii) Non-transparent or unfair practices adopted by the institution for the evaluation of students;
- (xiii) On provision of student amenities as may have been promised or required to be provided by the institution;
- (xiv) Denial of quality education as promised at the time of admission or required to be provided;
- (xv) Non transparent or unfair evaluation practices;
- (xvi) Harassment and victimisation of students, including sexual harassment;

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