

**NOTIFICATION**

The revised fee structure fixed for various Degree Marks card, Certificates and Other documents is hereby notified. The above fee structure will be applicable from 1<sup>st</sup> June 2011.

**Fee for Degree Marks card, Certificates and Other documents**

Sl. No.	Item	Application fee	U.G. Degree/ Diploma/ Certificate course	P.G. Degree/ Diploma/ Certificate course	M.Phil and Ph.D.	D.Sc/ D.Litt.
1.	Examination	50.00	---	---	---	---
2.	Marks card fees	---	120.00	120.00	170.00 (for M.Phil only)	---
3.	Degree certificate	100.00	340.00	500.00	1400.00	1700.00
4.	Provisional pass certificate	100.00	170.00	300.00	340.00	---
5.	Consolidated Marks card (per passing attempt)	100.00	170.00	170.00	---	---
6.	i) Duplicate Marks card (per Marks card)	100.00	420.00	500.00	---	---
	ii) Second & subsequent duplicate Marks card (per Marks card)	100.00	800.00	900.00	---	---
7.	Rank certificate	100.00	340.00	340.00	---	---
8.	Correction in Marks card (submitted after a laps of six months from the date of issue)	100.00	170.00	170.00	---	---
9.	i) First duplicate degree certificate	100.00	700.00	800.00	1700.00	3500.00
	ii) Second & subsequent duplicate degree certificate	100.00	1400.00	1700.00	3500.00	---
10.	Correction of degree certificate (submitted after a lapse of six months from the date of issue)	100.00	340.00	500.00	800.00	---
11.	Issue of new Marks card of final year/ semester after a completion of previous year/ semester examinations	100.00	170.00	170.00	---	---
12.	Verification of Official Transcript by the University	100.00	170.00 (per document per set)	170.00 (per document per set)	170.00 (per document per set)	---
13.	Verifying official transcript and mailing outside India by the University	---	800.00 (per document per set)	800.00 (per document per set)	800.00 (per document per set)	---
14.	For providing any information/ certifying and document pertaining to University examinations covered above.				340.00 (per page subject to a maximum of Rs. 760/-)	
15.	Penal fee for issue of Certificate / Marks card etc., after a laps of three years of passing the course/ respective examinations.				180.00 (plus Rs. 180/- for every additional year)	

Note: The students who are foreign nationals shall pay three times the fee fixed on all the items prescribed above.

REGISTRAR