

ಮಂಗಳೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯ

MANGALORE UNIVERSITY

ಅಂಚೆತೆರಪಿನ ಶಿಕ್ಷಣ ನಿರ್ದೇಶನಾಲಯ

**DIRECTORATE OF CORRESPONDENCE
COURSES**

ಸ್ನಾತಕೋತ್ತರ/ಪದವಿ ಮಟ್ಟದ ಕಾರ್ಯಕ್ರಮಗಳು

**POST GRADUATE /UNDER GRADUATE
PROGRAMMES**

PROSPECTUS

2010-11

**DIRECTORATE OF CORRESPONDENCE
COURSES**

Shopping Complex

Mangalagangothri - 574 199

Dakshina Kannada Dist., Karnataka State

OFFICERS OF THE UNIVERSITY

Prof. T. C. SHIVASHANKARA MURTHY
Vice Chancellor

Dr. K. CHINNAPPA GOWDA
Registrar

Prof. P. S. YADAPADITHAYA
Registrar(Evaluation) I/c

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MANGALORE UNIVERSITY
CORRESPONDENCE EDUCATION PROGRAMMES

Prospectus

Mangalore University has launched Correspondence Education Programmes as per the National Education Policy in order to reach higher education to all sections of the society. The objectives of these programmes are:

- a) promote higher education through non-formal means, specifically through correspondence mode.
- b) promote the concept of correct intelligence among students and teachers.
- c) establish networking of learners and knowledge practitioners by means of Information and Communication Technology.
- d) offer both conventional and innovative courses for knowledge proliferation.
- e) take such courses to the doors of socially and economically disadvantaged sections of the society.
- f) collaborate with national and international educational organizations to promote excellence in non-formal education.
- g) export quality higher education through communication networks.
- h) encourage disadvantaged and weaker sections to acquire essential skills, informations and knowledge to cope with the demands of emerging new professions in a fast changing global society.
- i) perform such other functions as and when specified/prescribed by the University.

1. Programmes Offered:

A) U.G. Programmes

| Sl.No. | Degree | Duration |
|--------|--------|----------|
| 1. | B.A. | 3 years |
| 2. | B.Com. | 3 years |
| 3. | B.B.M. | 3 years |

B) P.G. Programmes

| Sl.No. | Degree | Duration |
|--------|--------------------------|----------|
| 1. | M.A. (Economics) | 2 years |
| 2. | M.A. (History) | 2 years |
| 3. | M.A. (Political Science) | 2 years |
| 4. | M.A. (Sociology) | 2 years |
| 5. | M.A. (English) | 2 years |
| 6. | M.A. (Kannada) | 2 years |
| 7. | M.Com. | 2 years |

2. Eligibility Rules:

(a) U.G. Programmes

i) A candidate who has passed the two year Pre-University examination conducted by the Pre-university Education Board in the State of Karnataka or who has passed any Diploma course of three years duly recognised by Karnataka State technical Education Board or any other examination considered as equivalent thereto by Mangalore University is eligible for admission to the above degree programmes.

ii) A candidate who has passed I year/Two semesters or II year/Four semesters of any Bachelor Degree of Mangalore University is eligible for admission to II or III year of the respective Bachelor Degree as the case may be, subject to the conditions required to be imposed by the University.

(b) P.G. Programmes

A candidate who has passed any Bachelor degree examination of Mangalore University or of any other University considered as equivalent thereto is eligible for admission to these P.G. programmes.

Note: (i) Eligibility Certificate is required for the candidate who has studied in places outside the state of Karnataka.

(ii) Additional information if any shall be furnished as and when required.

3. Medium of Instruction

The medium of instruction for B.A., B.Com., B.B.M. courses shall be English or Kannada. However it shall be English only for P.G. programmes.

Note: The students of P.G. courses will be allowed to write the examinations in Kannada also if they desire so.

4. Study Materials: Suitable arrangements will be made for the supply of study materials to the students instead of face to face teaching.

5. Contact Programme: There shall be two contact programmes of 15 days duration each in a year. Seminars, discussions and inter-active sessions will be part and parcel of the contact programme. Necessary information regarding contact programmes will be intimated separately.

6. Scheme of Examinations

The examination for the programmes shall be held at the end of each academic year of the course, ordinarily in May/June.

(A) U.G. Programmes

First Year Examination:

B.A.:

| Sl. No. | Subjects | Hours | Written Examination | Internal Assessment (Assignment) | Total |
|---------|------------------------|-------|---------------------|----------------------------------|-------|
| 1 | English | 3 | 80 | 20 | 100 |
| 2 | Kannada/Hindi/Sanskrit | 3 | 80 | 20 | 100 |
| 3 | Optional I | 3 | 80 | 20 | 100 |
| 4 | Optional II | 3 | 80 | 20 | 100 |
| 5 | Optional III | 3 | 80 | 20 | 100 |
| Total | | | | | 500 |

Optional subjects for B.A. Degree shall be in the following combination.

- I Sociology, Political Science, Economics.
- II History, Economics, Political Science.
- III History, Economics, Sociology.
- IV History, Economics, English(Optional)
- V History, Political Science, English (Optional)
- VI Journalism, English(Optional), Kannada (Optional)
- VII Journalism, English(Optional), Political Science
- VIII History, Economics, Kannada (Optional)

Note: Candidates are free to choose any one of the above combination.

B.Com.:

| Sl. No. | Subjects | Hours | Written Examination | Internal Assessment (Assignment) | Total |
|---------|---------------------------------------|-------|---------------------|----------------------------------|-------|
| 1 | English | 3 | 80 | 20 | 100 |
| 2 | Kannada/Hindi/ Sanskrit | 3 | 80 | 20 | 100 |
| 3 | Business Economics | 3 | 80 | 20 | 100 |
| 4 | Business Organisation & Management | 3 | 80 | 20 | 100 |
| 5 | Banking theory & Practice | 3 | 80 | 20 | 100 |
| 6 | Basic Accountancy | 3 | 80 | 20 | 100 |
| 7 | Business Statistics & Mathematics | 3 | 80 | 20 | 100 |
| Total | | | | | 700 |

B.B.M.

| Sl. No. | Subjects | Hours | Written Examination | Internal Assessment (Assignment) | Total |
|---------|----------------------------|-------|---------------------|----------------------------------|-------|
| 1 | English | 3 | 80 | 20 | 100 |
| 2 | Kannada/Hindi/ Sanskrit | 3 | 80 | 20 | 100 |
| 3 | Business Economics | 3 | 80 | 20 | 100 |
| 4 | Principles of Management | 3 | 80 | 20 | 100 |
| 5 | Financial Accounting | 3 | 80 | 20 | 100 |
| 6 | Business Communication | 3 | 80 | 20 | 100 |
| Total | | | | | 600 |

Second Year Examination**B.A.**

| Sl. No. | Subjects | Hours | Written Examination | Internal Assessment (Assignment) | Total |
|---------|---------------------------|-------|---------------------|----------------------------------|-------|
| 1 | English | 3 | 80 | 20 | 100 |
| 2 | Kannada/Hindi Sanskrit | 3 | 80 | 20 | 100 |
| 3 | Optional I | 3 | 80 | 20 | 100 |
| 4 | Optional II | 3 | 80 | 20 | 100 |
| 5 | Optional III | 3 | 80 | 20 | 100 |
| Total | | | | | 500 |

B.Com.:

| Sl. No. | Subjects | Hours | Written Examination | Internal Assessment (Assignment) | Total |
|----------|--|-----------|---------------------|----------------------------------|-------------|
| 1 | English | 3 | 80 | 20 | 100 |
| 2 | Kannada/Hindi Sanskrit | 3 | 80 | 20 | 100 |
| 3 | International Trade | 3 | 80 | 20 | 100 |
| 4 | Advanced Accountancy | 3 | 80 | 20 | 100 |
| 5 | Office Management & Communication | 3 | 80 | 20 | 100 |
| 6 & 7 | Two Electives as chosen from groups below: Elective I i) Advanced Banking ii) Rural Economics Or Elective II i) Personnel Management and Industrial Relations ii) Small Business Management | 3 each | 80 each | 20 each | 100 each |
| Total | | | | | 700 |

B.B.M.:

| Sl. No. | Subjects | Hours | Written Examination | Internal Assessment (Assignment) | Total |
|---------|-----------------------------------|-------|---------------------|----------------------------------|-------|
| 1 | Business Mathematics & Statistics | 3 | 80 | 20 | 100 |
| 2 | Commercial Law | 3 | 80 | 20 | 100 |
| 3 | Marketing Management | 3 | 80 | 20 | 100 |
| 4 | Financial Management | 3 | 80 | 20 | 100 |
| 5 | Corporate Accounting | 3 | 80 | 20 | 100 |
| 6 | Personnel Management | 3 | 80 | 20 | 100 |
| Total | | | | | 600 |

Third Year Examination**B.A.:**

| Sl. No. | Subjects Paper | Hours | Written Examination | Internal Assessment (Assignment) | Total |
|---------|------------------|-------|---------------------|----------------------------------|-------|
| 1 | Optional I III | 3 | 80 | 20 | 100 |
| | IV | 3 | 80 | 20 | 100 |
| | V | 3 | 80 | 20 | 100 |
| 2 | Optional II III | 3 | 80 | 20 | 100 |
| | IV | 3 | 80 | 20 | 100 |
| | V | 3 | 80 | 20 | 100 |
| 3 | Optional III III | 3 | 80 | 20 | 100 |
| | IV | 3 | 80 | 20 | 100 |
| | V | 3 | 80 | 20 | 100 |
| Total | | | | | 900 |

B.Com.:

| Sl. No. | Subjects | Hours | Written Examination | Internal Assessment (Assignment) | Total |
|---------|---|-------|---------------------|----------------------------------|-------|
| 1 | Marketing Management | 3 | 80 | 20 | 100 |
| 2 | Auditing | 3 | 80 | 20 | 100 |
| 3 | Business Law | 3 | 80 | 20 | 100 |
| 4 | Industrial Finance | 3 | 80 | 20 | 100 |
| 5 | Advanced Accountancy | 3 | 80 | 20 | 100 |
| 6 | Advanced Banking | 3 | 80 | 20 | 100 |
| 7 | Personnel Management and Industrial Relations | 3 | 80 | 20 | 100 |
| Total | | | | | 700 |

B.B.M.:

| Sl. No. | Subjects | Hours | Written Examination | Internal Assessment (Assignment) | Total |
|---------|---|-------|---------------------|----------------------------------|-------|
| 1 | Corporate Law | 3 | 80 | 20 | 100 |
| 2 | Banking Theory & Practice | 3 | 80 | 20 | 100 |
| 3 | Globalisation & Small Business Management | 3 | 80 | 20 | 100 |
| 4 | Organisational Behaviour | 3 | 80 | 20 | 100 |
| 5 | Human Resource Management & Industrial Relations. | 3 | 80 | 20 | 100 |
| 6 | Advanced Financial Management | 3 | 80 | 20 | 100 |
| Total | | | | | 600 |

(B) P.G. Programmes:**M.A. Economics(Previous):**

| Sl. No. | Subjects | Hours | Theory Marks | Internal Assessment (Assignment) | Total |
|---------|--|-------|--------------|----------------------------------|-------|
| 1 | Micro Economic Analysis | 3 | 80 | 20 | 100 |
| 2 | Quantitative Methods in Economic Analysis | 3 | 80 | 20 | 100 |
| 3 | Economics of Growth & Development | 3 | 80 | 20 | 100 |
| 4 | Indian Economic Policy | 3 | 80 | 20 | 100 |
| 5 | Agricultural Economics Or Demography/Environmental Economics | 3 | 80 | 20 | 100 |
| Total | | | | | 500 |

M.A. Economics (Final) :

| | | | | | |
|-------------|---|---|----|----|------|
| 1 | Macro Economic Analysis | 3 | 80 | 20 | 100 |
| 2 | International Economics | 3 | 80 | 20 | 100 |
| 3 | Public Economics | 3 | 80 | 20 | 100 |
| 4 | Development of Economic Thought & Analysis | 3 | 80 | 20 | 100 |
| 5 | Rural Development (for the students who have taken Agricultural Economics in the Previous year) OR Urban Economics (for the students who have taken Demography/Environmental Economics in the Previous Year) | 3 | 80 | 20 | 100 |
| Total | | | | | 500 |
| Grand Total | | | | | 1000 |

M.A. History (Previous):

| Sl. No. | Subjects | Hours | Marks | | Total |
|---------|--|-------|--------|----------------------------------|-------|
| | | | Theory | Internal Assessment (Assignment) | |
| 1 | Early History of India (to A.D. 700) | 3 | 80 | 20 | 100 |
| 2 | Medieval India (700 - 1700) | 3 | 80 | 20 | 100 |
| 3 | Freedom Movement in India | 3 | 80 | 20 | 100 |
| 4 | Colonialism and Nationalism in Modern Asia | 3 | 80 | 20 | 100 |
| 5 | History of Western Civilization A.D. 1648 to the present | 3 | 80 | 20 | 100 |
| Total | | | | | 500 |

M.A. History (Final) :

| | | | | | |
|-------------|--------------------------------------|---|----|----|------|
| 1 | Historical Method and Historiography | 3 | 80 | 20 | 100 |
| 2 | State and Society in Early India | 3 | 80 | 20 | 100 |
| 3 | History of West Asia since 1900 | 3 | 80 | 20 | 100 |
| 4 | Karnataka under the Hoysalas | 3 | 80 | 20 | 100 |
| 5 | Karnataka A.D. 1565 to 1956 | 3 | 80 | 20 | 100 |
| Total | | | | | 500 |
| Grand Total | | | | | 1000 |

M.A. Political Science (Previous):

| Sl. No. | Subjects | Hours | Marks | | Total |
|---------|--|-------|--------|----------------------------------|-------|
| | | | Theory | Internal Assessment (Assignment) | |
| 1 | Western Political Thought | 3 | 80 | 20 | 100 |
| 2 | Comparative Political system | 3 | 80 | 20 | 100 |
| 3 | Early Indian Political Thought | 3 | 80 | 20 | 100 |
| 4 | Public Administration | 3 | 80 | 20 | 100 |
| 5 | Social and Political thought in Modern India | 3 | 80 | 20 | 100 |
| Total | | | | | 500 |

M.A. Political Science (Final) :

| | | | | | |
|-------------|--|---|----|----|------|
| 1 | Modern Political Analysis | 3 | 80 | 20 | 100 |
| 2 | Political Sociology with special references to India | 3 | 80 | 20 | 100 |
| 3 | Indian Government and Politics | 3 | 80 | 20 | 100 |
| 4 | Theory and practice of International relations | 3 | 80 | 20 | 100 |
| 5 | Contemporary Political Theory | 3 | 80 | 20 | 100 |
| Total | | | | | 500 |
| Grand Total | | | | | 1000 |

M.A. Sociology (Previous):

| Sl. No. | Subjects | Hours | Marks | | Total |
|---------|--|-------|--------|----------------------------------|-------|
| | | | Theory | Internal Assessment (Assignment) | |
| 1 | Classical Sociology | 3 | 80 | 20 | 100 |
| 2 | Research Methodology | 3 | 80 | 20 | 100 |
| 3 | Sociology of Development | 3 | 80 | 20 | 100 |
| 4 | Sociology of stratification and Mobility | 3 | 80 | 20 | 100 |
| 5 | Sociology of social Movements | 3 | 80 | 20 | 100 |
| Total | | | | | 500 |

M.A. Sociology (Final) :

| | | | | | |
|-------------|---------------------------------------|---|----|----|------|
| 1 | Theoretical perspectives in Sociology | 3 | 80 | 20 | 100 |
| 2 | Indian Society | 3 | 80 | 20 | 100 |
| 3 | Sociology of Education | 3 | 80 | 20 | 100 |
| 4 | Sociology of Gender | 3 | 80 | 20 | 100 |
| 5 | Industrial sociology | 3 | 80 | 20 | 100 |
| Total | | | | | 500 |
| Grand Total | | | | | 1000 |

M.A. English (Previous):

| Sl. No. | Subjects | Hours | Marks | | Total |
|---------|--|-------|--------|----------------------------------|-------|
| | | | Theory | Internal Assessment (Assignment) | |
| 1 | Chaucer to the Restoration | 3 | 80 | 20 | 100 |
| 2 | The Restoration and the Eighteenth century | 3 | 80 | 20 | 100 |
| 3 | The Romantic Period | 3 | 80 | 20 | 100 |
| 4 | The Victorian Period | 3 | 80 | 20 | 100 |
| 5 | Indian writing in English | 3 | 80 | 20 | 100 |
| Total | | | | | 500 |

M.A. English (Final) :

| | | | | | |
|-------------|---|---|----|----|------|
| 1 | Twentieth Century Poetry | 3 | 80 | 20 | 100 |
| 2 | Literature criticism - Theory and practice | 3 | 80 | 20 | 100 |
| 3 | American Literature | 3 | 80 | 20 | 100 |
| 4 | Comparative Drama | 3 | 80 | 20 | 100 |
| 5 | European classics | 3 | 80 | 20 | 100 |
| Total | | | | | 500 |
| Grand Total | | | | | 1000 |

ಎಂ.ಎ. ಕನ್ನಡ (ಪ್ರಥಮ ವರ್ಷ)

| ಕ್ರ.ಸ. | ವಿಷಯ | ಘಂಟೆಗಳು | ಆಂಕಗಳು | | ಒಟ್ಟು |
|--------|--|---------|--------|-----------------------|-------|
| | | | ಥಿಯರಿ | ಐ.ಎ. (ಅಸೈನ್‌ಮೆಂಟ್) | |
| 1 | ಪ್ರಾಚೀನ ಕನ್ನಡ ಸಾಹಿತ್ಯ | 3 | 80 | 20 | 100 |
| 2 | ಮಧ್ಯಕಾಲೀನ ಕನ್ನಡ ಸಾಹಿತ್ಯ | 3 | 80 | 20 | 100 |
| 3 | ಆಧುನಿಕ ಕನ್ನಡ ಕಾವ್ಯ: ಸಾಂಸ್ಕೃತಿಕ ಪಠ್ಯಗಳು | 3 | 80 | 20 | 100 |
| 4 | ಸಾಮಾನ್ಯ ಭಾಷಾ ವಿಜ್ಞಾನ ಮತ್ತು ಡ್ರಾವಿಡ ಭಾಷಾ ವಿಜ್ಞಾನ | 3 | 80 | 20 | 100 |
| 5 | ತುಳು ಅಧ್ಯಯನ ಅಥವಾ ಚಾರಿತ್ರಿಕ ಅಧ್ಯಯನ | 3 | 80 | 20 | 100 |
| ಒಟ್ಟು | | | | | 500 |

ಎಂ.ಎ. ಕನ್ನಡ (ಅಂತಿಮ ವರ್ಷ):

| | | | | | |
|-------------|---|---|----|----|------|
| 1 | ಆಧುನಿಕ ಕನ್ನಡ ಸಾಹಿತ್ಯ: ವಿಶೇಷ ಸಾಹಿತಿ - ಕುವೆಂಪು | 3 | 80 | 20 | 100 |
| 2 | ತೌಲನಿಕ ಕಾವ್ಯ ಮೀಮಾಂಸೆ ಮತ್ತು ಸಾಹಿತ್ಯ ವಿಮರ್ಶೆ | 3 | 80 | 20 | 100 |
| 3 | ಕನ್ನಡ ಛಂದಸ್ಸು ಮತ್ತು ತೌಲನಿಕ ಸಾಹಿತ್ಯ | 3 | 80 | 20 | 100 |
| 4 | ಆಧುನಿಕ ಕನ್ನಡ ಸಾಹಿತ್ಯ | 3 | 80 | 20 | 100 |
| 5 | ತುಳು ಜಾನಪದ ಅಧ್ಯಯನ ಅಥವಾ ಶಾಸನ ಶಾಸ್ತ್ರ ಮತ್ತು ಕನ್ನಡ ಶಾಸನ ಸಾಹಿತ್ಯ | 3 | 80 | 20 | 100 |
| Total | | | | | 500 |
| Grand Total | | | | | 1000 |

M.Com.: (Previous)

| Sl. No. | Subjects | Hours | Marks | | Total |
|---------|--------------------------|-------|--------|----------------------------------|-------|
| | | | Theory | Internal Assessment (Assignment) | |
| 1 | Management Perspectives | 3 | 80 | 20 | 100 |
| 2 | Managerial Economics | 3 | 80 | 20 | 100 |
| 3 | Financial Management | 3 | 80 | 20 | 100 |
| 4 | Organisational Behaviour | 3 | 80 | 20 | 100 |
| 5 | Marketing Management | 3 | 80 | 20 | 100 |
| | | | Total | | 500 |

M.Com. (Final) :

| | | | | | |
|---|---|---|-------------|----|------|
| 1 | Business Policy & Environment | 3 | 80 | 20 | 100 |
| 2 | Strategic Management | 3 | 80 | 20 | 100 |
| 3 | Foreign Trade & Policy | 3 | 80 | 20 | 100 |
| 4 | Human Resource Development OR Strategic Human Resource Management | 3 | 80 | 20 | 100 |
| 5 | Current Issues in Banking OR Financial Services & Markets | 3 | 80 | 20 | 100 |
| | | | Total | | 500 |
| | | | Grand Total | | 1000 |

7. Internal Assessment (Assignment)

Marks for Internal Assessment will be awarded on the basis of Assignments. Students will have to submit two assignments of 10 marks each in each paper of study which shall be evaluated by the concerned examiners.

8.Registration for examination: A candidate shall register for all the papers / subjects of a year when he/she appears for the examination for the first time.

9. Carry over provision:**(A) U.G. Programme:**

- A candidate who fails in the first/second year examination shall be allowed to go to the second/third year as the case may be and keep term.
- The result of the candidate who has passed the third year examination, but not passed all the examination of the earlier years shall be announced as NCL. (Not completed lower examination). Such candidate shall be eligible for the degree only after completion of all the earlier examinations.

(B) P.G. Programme: Candidate who fails in the first year can go to the final year and take the examinations at the end of the second year.

10.Classification of results of successful candidates:**(A) U.G. Programmes**

i) The results of the successful candidates shall be declared as First Class, Second Class or Third Class, as the case may be, in Group I (Languages) at the end of second year of the course on the basis of aggregate marks obtained by the candidates in the first and second year examination. There shall be no declaration of class for Group I in the first year of the course. The results of successful candidates shall be declared as First Class, Second Class or Third Class, as the case may be, in Group II (Optionals) at the end of each year of the course.

ii) For declaring the overall class for the degree, at the end of the third year of the course, the aggregate of marks obtained by the candidates in the first year, second year and third year examinations in Group II (Optionals) together shall be considered.

iii) For declaring the class, the marks obtained by the candidates in different subjects when passing them shall be considered.

Percentage of Marks for declaring classes:

Distinction : Not less than 70% marks of the aggregate marks.

First Class : Not less than 60% of the aggregate marks.

Second Class : Not less than 50% of the aggregate marks.

Third Class : Not less than 35% of the aggregate marks.

(B) P.G. Programmes

i) The results of successful candidates at the end of the final year shall be classified on the basis of aggregate marks obtained in the previous and final year examinations.

ii) The results of the candidates who have passed the final year but not passed previous year examinations shall be declared as NCL. (Not completed lower examinations). Such candidates shall be eligible for the degree only after completion of the previous year's examinations.

Percentage of marks for declaring classes:

Distinction : 70% and above.

First Class : 60% and above but less than 70%

High Second Class : 55% and above but less than 60%

Second Class : 50% and above but less than 55%

Pass Class : 40% and above but less than 50%

11. Rejection of Results:

A) U.G. Programmes:

i) A candidate may be permitted to reject the results of the whole examination of any year. Rejection of result paper-wise/subject-wise shall not be permitted. A candidate who has rejected the results shall appear for the subsequent examination.

ii) The rejection shall be exercised only once in each year and the rejection once exercised cannot be revoked.

iii) Application for rejection along with payment of the prescribed fee shall be submitted to the Director of Correspondence courses together with the original statement of marks within 30 days from the date of publication of the result.

iv) A candidate who rejects the results is eligible for class.

B) P.G. Programmes:

i) A candidate who fails in one or more papers of a year (previous /final) may be permitted to reject the result of the whole examination of that year. Rejection of result paper wise shall not be permitted. A candidate who has rejected the results shall appear for the subsequent examinations.

ii) Rejection shall be exercised only once in each examination and the rejection once exercised cannot be revoked.

iii) Application for rejection along with payment of the prescribed fee shall be submitted to the Director of Correspondence courses together with the original statement of marks within 30 days from the date of publication of the results.

iv) A candidate who rejects the results is eligible for class.

Note: The regulations/Rules/Ordinance governing the award of grace marks, revaluation, re-totaling, examination malpractice etc. applicable to the regular bachelors Degree programmes/ Post Graduate programmes offered by Mangalore University shall also be applicable to the courses offered under Correspondence Education programmes.

12. Improvement of Results:

For P.G. Programmes only:

i) A candidate who has passed in all the papers of a year (previous/final) may be permitted to improve the results by reappearing for the whole examination of that year.

ii) The reappearance shall be permitted only once in each year (previous/final).

iii) The reappearance for the examination of any year is permitted during the subsequent examination of that year.

- iv) Application for improvement along with payment of prescribed fee shall be submitted to the Director of Correspondence courses together with the original statement of marks within 30 days from the date of publication of the results.
- v) If the candidate passes in all the subjects in the reappearance, higher of the two aggregate marks secured shall be awarded to the candidate for that year (previous/final). In case the candidate fails in the reappearance, candidate shall retain the first appearance result.
- vi) A candidate who has appeared for improvement is eligible for class.
- vii) Internal assessment marks shall be shown separately in the marks card. A candidate who has rejected the result or who having failed, takes the examination again or who has appeared for improvement shall retain the Internal assessment marks already obtained.

13. Study Centres & Co-ordinators:

| | | | |
|------------------|---|---|-------------|
| Mangalore | : | i) University College, Hampankatta, Mangalore Ph.No.2424760 | - Principal |
| Kodagu | : | ii) F.M.K.M. Cariappa College, Madikeri Ph.No.08272-228334 | - Principal |
| Udupi | : | iii) Upendra Pai Memorial College, Kunjibettu, Udupi Ph.No.2522658 | - Principal |

14. General Information:

- i) The interested candidates are requested to fill-in the prescribed application form after going through the prospectus.
- ii) The candidates are requested to indicate the course which they wish to study in the space provided for the purpose. Under any circumstances the application submitted to one course will not be transferred to another course for registration. Separate application is to be submitted for each course.
- iii) The candidates are requested to remit the prescribed fees to the Funds of Mangalore University in any one of the following Banks through the challans only. However candidates residing outside D.K., Udupi & Kodagu districts may remit the fees through D.D. of any Nationalised bank drawn in favour of **The Finance Officer, Mangalore University** payable at Mangalagangothri or Mangalore.

D.K. District

| | | |
|------------------|---|--|
| Mangalagangothri | : | 1. State Bank of India 2. Vijaya Bank |
| Mangalore | : | 1. State Bank of India, Main Branch. 2. State Bank of Mysore, Janatha Bazar Building. 3. Canara Bank, Balmatta. 4. Syndicate Bank, Hampankatta 5. Corporation Bank, Kodialbail |
| Bellare | | - Vijaya Bank, Bellare. |
| Belthangady | | - State Bank of India, Shree Kshethra Complex, Belthangady. |
| Sullia | | - State Bank of Mysore, Sullia. |

Udupi District

| | | |
|------------|--|-------------------------------|
| Udupi | | - Syndicate Bank, Kunjibettu. |
| Brahmavara | | - Syndicate Bank, Brahmavara. |
| Kundapura | | - Syndicate Bank, Voderhobli. |
| Karkala | | - Syndicate Bank, Karkala. |

Kodagu District

| | | |
|------------|--|---------------------------|
| Madikeri | | - Canara Bank, Madikeri. |
| Somavarpet | | - Vijaya Bank, Somavarpet |

Note: The candidates are required to preserve with them the remittance copy of challans towards payment of fees (Triplicate). They may be called upon to submit the Xerox copy of the same if required. All fees must be remitted in one installment using single bank challan/D.D.

The challan / Demand Draft should be submitted alongwith the duly filled in application form.

- iv) Before remitting the prescribed fees candidates shall make sure that they fulfil all the eligibility conditions for admission to the course applied for. Applications of

ineligible candidates will be rejected. The fees once remitted will not be refunded under any circumstances.

- v) Candidates should affix one copy of their stamp size photograph to the application form. Two copies of the same photographs should be submitted in a separate cover. On the back of the each of these photographs the candidates shall mention their name, course and serial number of the application form
- vi) Candidates while submitting the application forms shall submit attested/original marks cards of the qualifying examinations in accordance with provision under 14(vii). (The candidates applying for P.G. courses shall submit marks cards of all the years of Degree examinations and also Degree Certificate) The candidates who passed the qualifying examinations outside the state of Karnataka shall submit the Eligibility Certificates obtained from the Registrar, Mangalore University.
- vii) **Submission of duly filled in application forms**
a) **Submission in person:** The candidates may submit their duly filled in application forms in person. In such cases the candidates should bring with them their original marks cards and Degree Certificates of the qualifying examinations alongwith one set of xerox copies of the same for attestation in this Directorate These attested marks cards and Degree Certificates should only be submitted.
b) **Submission by post:** The candidates may also submit their duly filled in application forms by Registered Post so as to reach the Director, Directorate of Correspondence courses, Shopping Complex, Mangalagangothri - 574 199 on or before the last date. In such cases, original marks cards and Degree Certificates of the qualifying examinations along with one set of xerox copies of the same should be submitted. These originals will be returned immediately after attesting the xerox copies of the same in this Directorate.
- viii) Admission made to any course is provisional till it is finally approved by the University.

15. Fee Structure

| Course | Tuition fee (Annual) | Registration fee (First year only) | Enrolment Fee (Annual) | Correspondence Education Developmnt Fund (First Year only) | Library Fee (Annual) | Total Fee for the First year | Total Fee for the Second / Third year |
|-------------------------|----------------------|------------------------------------|------------------------|--|----------------------|------------------------------|---------------------------------------|
| All P.G. Courses | 5,000.00 | 800.00 | 100.00 | 100.00 | 250.00 | 6250.00 | 5350.00 |
| U.G. Courses | | | | | | | |
| B.A. | 1,750.00 | 600.00 | 100.00 | 50.00 | 250.00 | 2750.00 | 2100.00 |
| B.Com. | 2,000.00 | 600.00 | 100.00 | 50.00 | 250.00 | 3000.00 | 2350.00 |
| B.B.M. | 2,250.00 | 600.00 | 100.00 | 50.00 | 250.00 | 3250.00 | 2600.00 |

Examination Fees : (to be remitted at the time of examinations)

| | | |
|--------------|----------|------------------|
| P.G. Courses | 1,000.00 | for all subjects |
| | 250.00 | per subject |
| U.G. Courses | 700.00 | for all subjects |
| | 150.00 | per subject |

- Note:** i) During the first year the candidates shall pay the above course fee at the time of submission of filled-in application form. During the subsequent years they shall pay the above course fee before the end of July.
- ii) The candidates submitting applications directly to II/III year of UG courses as per provision under 2(a)(ii) shall pay the course fee as applicable to I year of the respective course.
- iii) For Eligibility Certificate, Degree Certificate, Marks Card, Consolidated marks card, Duplicate Marks Card, Examination Application form etc. and

Revaluation, fees prescribed by the University for other regular courses shall apply.

16. Conditions governing the programme

- 1 Candidate admitted to a degree course in the University shall not be permitted to study simultaneously any other programme leading to a degree in this or any other University.
- 2 If a candidate gets admitted to more than one post graduate or degree course, the Director of Correspondence Courses shall cancel his/her admission to both the courses.
- 3 Candidate shall abide by the Rules & Regulations in force and those to be issued by the Mangalore University from time to time.
- 4 False declaration of Age, Qualification etc. by the candidate will disqualify his/her admission to the course.
- 5 This prospectus provides all necessary information to the candidates. Hence candidates are advised to keep the prospectus till the completion of the programme. Unnecessary correspondence about the details already available in this prospectus shall be avoided.
- 6 Provisional Pass Certificate will be issued by the Registrar (Evaluation), Mangalore University on request and on payment of prescribed fee, after the declaration of results by the University.
- 7 After the admission is approved by the University, Identity card will be issued. If the Original Identity card is lost, duplicate card may be obtained from the office on payment of Rs.150/- through Bankchallan/D.D.
8. The students shall renew their Identity cards every year immediately after payment of annual course fee.
9. Any change of address should be intimated to the Director of Correspondence Courses. However, it may be noted that any change of address in the middle of the academic year will cause unavoidable delay.
10. The study materials, circulars, letters, examination notifications and such other correspondences shall be sent by ordinary post only. However there may be chances of loss of these things in postal transit. Therefore the students shall keep constant touch with this Directorate of Correspondence Courses, particularly with regard to the despatch of letters pertaining to payment of course fee, topics for assignments, payment of examination fee etc. within the deadline.
11. The students may collect the study materials from the Directorate of Correspondence Courses.

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